

# West Devon Council



West Devon  
Borough  
Council

<b>Title:</b>	<b>Agenda</b>																																
<b>Date:</b>	<b>Tuesday, 10th May, 2016</b>																																
<b>Time:</b>	<b>11.00 am</b>																																
<b>Venue:</b>	<b>Chamber - Kilworthy Park</b>																																
<b>Full Members:</b>	<p style="text-align: center;"><b>Chairman</b> <b>Vice Chairman</b></p> <p><i>Members:</i></p> <table><tr><td>Baldwin</td><td>Oxborough</td></tr><tr><td>Ball</td><td>Pearce</td></tr><tr><td>Cllr M J R Benson</td><td>Ridgers</td></tr><tr><td>Cann</td><td>Roberts</td></tr><tr><td>Cllr R Cheadle</td><td>Sampson</td></tr><tr><td>Cloke</td><td>Samuel</td></tr><tr><td>Davies</td><td>Sanders</td></tr><tr><td>Edmonds</td><td>Sellis</td></tr><tr><td>Evans</td><td>John</td></tr><tr><td>Cllr J Hockridge</td><td>Stephens</td></tr><tr><td>Jory</td><td>Watts</td></tr><tr><td>Kimber</td><td>Yelland</td></tr><tr><td>Leech</td><td>Moody</td></tr><tr><td>McInnes</td><td>Musgrave</td></tr><tr><td>Mott</td><td>Parker</td></tr><tr><td>Moyse</td><td></td></tr></table>	Baldwin	Oxborough	Ball	Pearce	Cllr M J R Benson	Ridgers	Cann	Roberts	Cllr R Cheadle	Sampson	Cloke	Samuel	Davies	Sanders	Edmonds	Sellis	Evans	John	Cllr J Hockridge	Stephens	Jory	Watts	Kimber	Yelland	Leech	Moody	McInnes	Musgrave	Mott	Parker	Moyse	
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<b>Substitutes:</b>	Councillors:																																
<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.																																
<b>Committee administrator:</b>	Member.Services@swdevon.gov.uk																																

- 1. To elect The Mayor of the Borough for the ensuing year**
- 2. To elect The Deputy Mayor for the ensuing year**
- 3. Apologies for Absence**
- 4. Declarations of Interest**

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

- 5. Confirmation of Minutes** **1 - 8**

To approve and adopt as a correct record the Minutes of the Meeting of Council held on 5 April 2016.

- 6. To receive communications from the Mayor or person presiding**
- 7. Business brought forward by or with the consent of the Mayor**
- 8. To formally sign the Council's Constitution**

A copy of the Constitution can be found at [www.westdevon.gov.uk/constitution](http://www.westdevon.gov.uk/constitution)

- 9. The Mayor or the person presiding to answer questions which people in West Devon can ask and to receive deputations or petitions under Council Procedure Rule 21**
- 10. To consider motions of which notice has been duly submitted by Members in accordance with Council Procedure Rule 15**
- 11. To consider any questions submitted under Council Procedure Rule 21**
- 12. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption** **9 - 16**

**of those Minutes which require approval:**

- (i) **Hub Committee**  
Meeting held on 19<sup>th</sup> April 2016

**Unstarred Minutes to agree**  
Members are recommended to agree:

**HC 73 Options for Future Garden Waste Service Design**

**RESOLVED** to **RECOMMEND** that the Waste Working Group Option C (as set out in the agenda report presented to the Hub Committee) to provide an opt in, charged garden service with collection from reusable sacks, be approved, to take effect from 1 April 2017 or on commencement of the waste contract (if later).

**HC 74 Review of Long Term Parking Scheme**

**RESOLVED** to **RECOMMEND** approval of the continuation of the long stay parking scheme in Okehampton and Tavistock.

**HC 75 Review of Corporate Complaints Policy**

**RESOLVED** to **RECOMMEND** that:-

1. the revised Corporate Complaints Policy (as presented at Appendix 1 of the agenda report to the Hub Committee meeting) be adopted; and
2. authority be delegated to the Monitoring Officer in consultation with the lead Hub Committee Member to make any minor amendments as deemed necessary.

**HC 76 Draft Calendar of Meetings 2016/17**

**RESOLVED** to **RECOMMEND** that the Calendar of Meetings for 2016/17 be approved (as set out in Appendix A of the published Hub Committee minutes).

**HC 77 Resources to Deliver Income Generation Proposals**

**RESOLVED** to **RECOMMEND** that a permanent level four grade specialist post, shared between South Hams and West Devon (on a 60% SH / 40% WD split) be recruited to support the further investigation and delivery of income generation proposals approved at full Council on 5 April 2016 (as detailed in paragraph 3 of the agenda report presented to the Hub Committee meeting).

- 13. To appoint a Leader and Deputy Leader of the Council for the ensuing year**

**14. To report on the composition of political groups**

**15. To approve the Committee Structure for the coming year:**

Audit	5 Members + Named Substitutes
Hub	9 Members (membership to include Leader and Deputy Leader)
Overview & Scrutiny (External)	11 Members
Overview & Scrutiny (Internal)	11 Members
Planning & Licensing	10 Members + Named Substitutes
Standards	9 Members

With all of the Borough Council Member appointments to the above Committees being politically balanced.

**16. To receive the appointments from the Political Groups of the Members they have selected to serve on the Committees. To appoint the requisite number of Members from the Members of the Council who, at the date of this meeting, are not members of a Political Group. 17 - 18**

**17. To appoint the Chairman and Vice-Chairman to the Committees of the Council 19 - 20**

**18. To appoint representatives to the list of Outside Bodies for the ensuing year 21 - 22**

**19. To appoint representatives to the list of Other Groups for the ensuing year 23 - 24**

**PLEASE NOTE:** A Procedural Note will be published and circulated prior to Council's Annual Meeting and this will include information to enable full consideration of this agenda.

**PART TWO – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED (if any).**

If any, Council is recommended to pass the following resolution:

**“RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting on the grounds that exempt information may be disclosed as defined in Part I of Schedule 12(A) to the Act.”